

Steps: How to obtain Shandong University pre-admission letter

1. Applicants should first register on Shandong University Online Application System <http://www.apply.sdu.edu.cn/> . After registration, it is mandatory to submit the following documents: transcripts, personal statement and a photocopy of the passport. The diploma, letters of recommendation and the physical examination form, etc. should not be submitted.
2. Please send E-mail to admission@sdu.edu.cn, explaining the request for the pre-admission letter.
3. Shandong University International Admissions Office will carry out the first assessment online. If the documents meet the standard requirements (qualified), they will then be transferred to the related department (or research institute) to be reviewed and admitted; however if the documents do not meet the standard requirements (unqualified) they will not be accepted.
4. The related department (or research institute) will review the applicant's documents and provide feedback of the result to the International Admissions Office.
5. If the department agrees to admit the applicant, the International Admissions Office will notify the applicant and thereafter prepare and issue the pre-admission letter. Generally, the application process takes 10 business days in order to obtain the pre-admission letter. Over the prescribed period, we will not give the notice to applicants who do not meet the requirements to be accepted by our university.